

PERSHING COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

BYLAWS

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**Nevada
SERC**

Article I – Name

This organization shall be known as the Pershing County Local Emergency Planning Committee (LEPC).

Article II – Purposes

The purposes of the Local Emergency Planning Committee are:

- 1 The management and oversight of all appropriate provisions of Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA) and NRS Chapter 459 as delegated to the LEPC.**
- 2 The delegation of duties and responsibilities to staff and members for the purpose of carrying out the provisions of those laws.**
- 3 Other such duties as may be assigned to the LEPC by acts of the United States Congress, the Nevada State Legislature, the Governor of the State of Nevada, and the Pershing County Commissioners.**
- 4. To facilitate the development of a community emergency preparedness and planning program for hazardous materials, other technological emergencies/disasters, and natural disasters/emergencies such as earthquakes and floods.**
- 5 To provide the public with the identification, quantity, location, and properties of hazardous materials, as well as data on the annual release of certain hazardous materials.**

Article III – Membership

Section 1 – Members

The LEPC shall consist of voting members from the following categories suggested by SARA Title III 1) elected state official, 2) elected local official, 3) fire, 4) law enforcement, 5) civil defense (emergency management), 6) first aid (EMT/EMS), 7) hospital, 8) public health, 9) environment, 10) transportation, 11) media (broadcast /print), 12) community service organizations, 13) owners/operators subject to Title III. Retail businesses, public utilities and education are other categories which may benefit the organization. Other categories may be added by the LEPC as the need arises. The LEPC will determine if these additional categories are in a voting status.

If necessary, one person may represent more than one category, but no member may have more than one vote. Every effort shall be made to maintain a membership balance which represents the community

The membership list shall be submitted to SERC through the Pershing County Commissioners or their designee for approval of category representation (See attached membership list.

New persons shall be accepted as LEPC members by a majority vote of the voting members present at an authorized LEPC meeting.

Section 2 – Chairperson and Alternate Chairperson

One Chairperson and one alternate Chairperson shall be elected by the majority vote of the membership.

Section 3 – Terms of Appointment

The terms of appointment for the chairperson and alternate chairperson shall be for a two-year period beginning in each even numbered year.

Section 4 – Terms of Membership

LEPC members may serve until they give notice to the LEPC that they no longer wish to be a part of the membership.

Article IV – Staff

Staff may be hired by the LEPC as necessary for the implementation of LEPC responsibilities. Staff personnel will be under the supervision of the chairperson.

Article V – Subcommittees

Section 1 – Establishment of Subcommittees

The LEPC may establish subcommittees as necessary to assist with the completion of its work and objectives.

Section 2 – Appointments

Subcommittee appointments may be made by the LEPC or the chairperson. Appointments are to be distributed as equally as possible among community members.

Section 3 – Subcommittee Chairpersons

Subcommittee chairpersons shall be appointed by the LEPC chairperson.

Section 4 – Subcommittee Action

All subcommittee action is subject to approval by the LEPC.

Article VI – Meetings

Section 1 – Regular Meetings

The LEPC shall meet at least once quarterly at a date and time to be determined by the LEPC members. The Nevada Open Meeting Law shall be observed.

Section 2 – Special Meetings and Subcommittee Meetings

The LEPC and its subcommittees may call additional meetings beyond the regular schedule as necessary for the conduct of its business. Additional LEPC meetings may be called by either the chairperson or a quorum of the LEPC. Additional subcommittee meetings may be called by the subcommittee chairperson or a quorum of the subcommittee members. The Nevada Open Meeting Law rules shall be observed at all meetings except those exempted by the Nevada Open Meeting Law

Section 3 – Quorums

A quorum will consist of a simple majority of the LEPC voting members or their designees.

Section 4 – Rules of Order

The deliberation of all meetings of the LEPC and its subcommittees shall be governed by Robert's Rules of Order, newly revised.

Article VII – Voting

Only members of the LEPC, or their designees, may vote on matters of the LEPC (or subcommittee deliberation). Each member may have one vote. A quorum must be present before a vote can be taken.

Article VIII – Amendments

These bylaws may be amended or replaced upon the affirmative vote of a quorum of the LEPC members or their designees, at any regular or special meeting of the LEPC provided that any proposed changes have been distributed to all members at least 30 days prior to such action.

**LOCAL EMERGENCY PLANNING COMMITTEE
FOR PERSHING COUNTY**

ROSTER

2009

Richard Wagner LEPC Chair	Phone: 273-7995 x 1862 Fax 273-7050 rwagnernv@hotmail.com	
Chief Michael Mancebo Co-chair	Phone: 273-2256 Fax: 273-7626 mmancebo@cityoflovelock.com	Police Department
Ron Skinner	Phone: 273-2641 Fax: 273-7635 rskinner@pershingcounty.com	Sheriff's Office
Joe Crim	Phone: 273-2356 Fax: 273-7979 jcrim@cityoflovelock.com	Search & Rescue Public Works
Tomas Glab	Phone 273-2387 Fax: 273-1843	LL Water District
Roger Mancebo	Phone 273-2342	PC County Commission
Matt Reese	Phone: 273-2621 matt@pershinggenhospital.org	Pershing General Hospital
Patty Goldsworthy	Phone 273-2621	Pershing General Hospital Paiute Tribe Police Department
Kearney Davis	Phone: 273-2423	Fire Department EMS
Chuck Rasco	Phone: 273-2423	Fire Department
Debbie Pontius	Phone: 273-1147 deborahpontius@gmail.com (home)	PC School District

Dan Murphy	Phone: 273-1147	PC School District
Mike Giles	Phone: 273-2356	City of Lovelock
Barbara Sage		Grass Valley Fire Department
Charles L. Sparke		Search & Rescue
Vacant		Grass Valley Advisory Board
Vacant		Grass Valley Advisory Board
Vacant		Dept. of Corrections
Vacant	Phone: 273-2613	Deputy DA

Pershing County L.E.P.C.

Drawer "E"

Lovelock NV, 89419

12/19/08

Pershing County L.E.P.C. reports at this time to the S.E.R.C. that we do not have any changes to the body of the Bylaws only personnel roster updates.

Sincerely,
Richard C. Wagner
L.E.P.C. Chair